

JAMES UNDERWOOD

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Objective

To effectively use and develop my technical, artistic, and creative skills for meaningful employment in my chosen field.

Skills

Experienced with:

Adobe Creative Suite
Macromedia Studio
PageMaker
Lightwave 3D

Education

Graduated from Assiniboine Community College with a web design degree. Completed a two month internship with Innovative Media Group.

Attended Neepawa Area Collegiate and received both a Manitoba High School and a Beautiful Plains School Division Degree.

Employment

2003 - Present

Print, Ad and Web designer, Neepawa Banner

Designed ads, business cards and various other print products for clients and my employer. Also maintained websites.

1999 - 2002

Car Detailer, Murray's of Neepawa

Fully detailed cars from top to bottom including polishing, assisted mechanics and did various deliveries and pickups.

1998 - 2002

Gas Jockey, Neepawa Turbo (Neepawa Shell)

Pumped gas, various cleaning tasks, handled cash transactions, customer relations, various stocking duties.

1996 - 1998

Gas Jockey, Rutledge Garage (Crossroads Chrysler)

Served gas, various cleaning tasks such as vacuuming, sweeping and car detailing. Dealt with customer purchases and provided information about the vehicles for sale.

Personal

I have various interests including sports, automobiles and computers. I am a fast learner, and I welcome new challenges. I enjoy using my creativity and talents in my work. I have a fine attention to detail and deadlines. I work well independently, but enjoy being part of a team.

References

Available upon request.